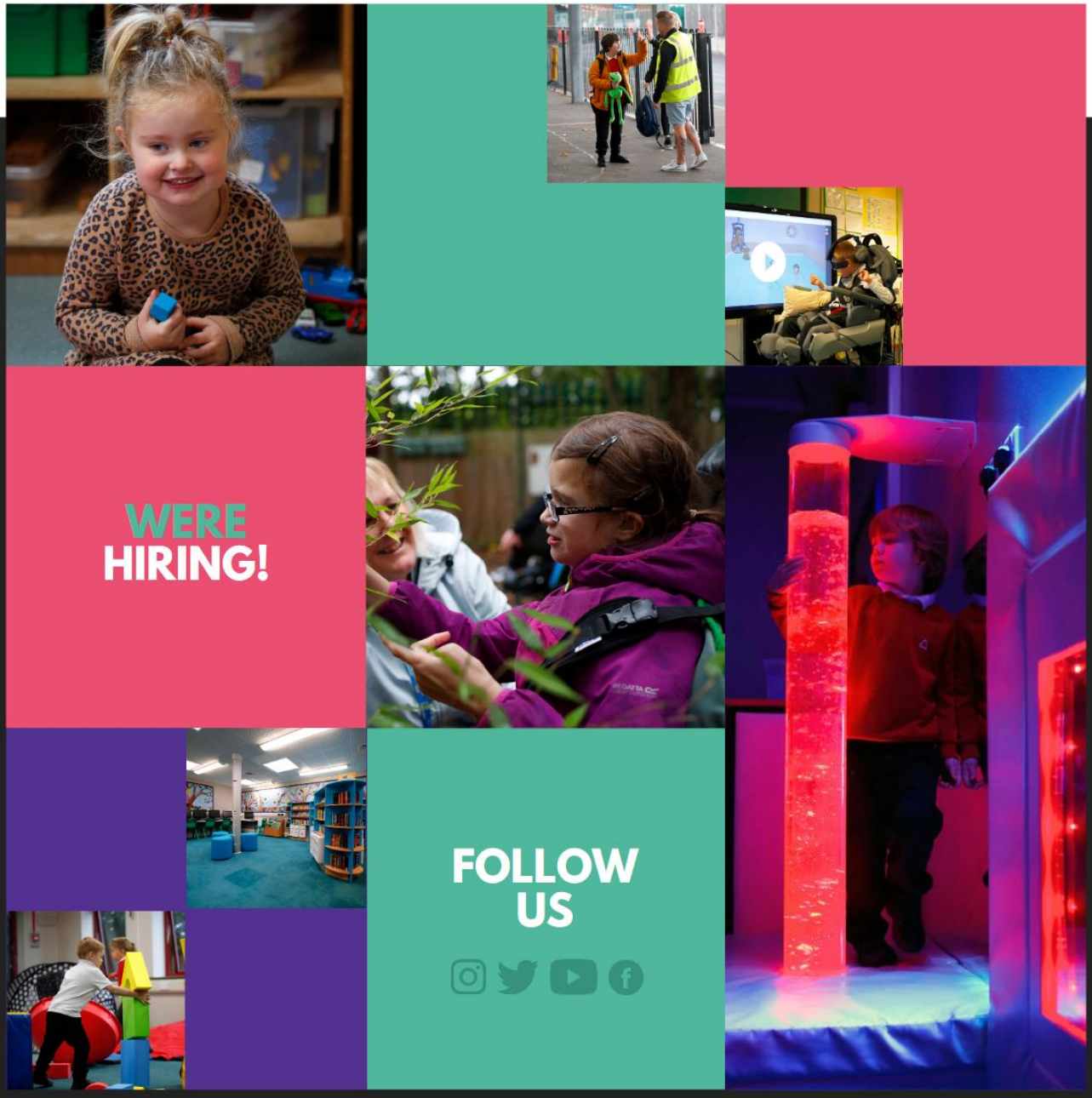
Severndale Academy

Enabling Communication, independence and enjoyment for life

CAREER OPPORTUNITY

Horticulture Tutor: Part-time, Permanent

REQUIRED ASAP



Headteacher: Brian Thomas
Monkmoor Campus, Woodcote Way, Shrewsbury, SY2 5SH
01743 563333 www.severndaleacademy.co.uk

Learning Community Trust

Dear applicant,

I would like to firstly thank you for expressing your interest in our amazing school. I know you will discover that Severndale is not only a school but also an environment that places our children at the heart of everything we do. Severndale Academy is a special school in Shropshire and is a key part of the Learning Community Trust, a multi academy trust working across Shropshire and Telford. Our provision is split across three sites including our main Monkmoor site, a specialist provision working within the Mary Webb mainstream secondary school and also our post 16 – 25 provision based at Shrewsbury College called Futures.

My name is Brian Thomas and I am the Principal of Severndale. We have a very clear vision for our school that drives us every day and in everything we do. We ensure that the needs of all our young people are 'truly met' and that we ensure all our pupils leave Severndale being as independent as they can be, being ready to access 'life beyond the school' as safe, happy, confident young people.

I feel privileged to work at our school and am so proud to be leading such a fantastic team of staff. You will be joining what can only be described as a team, teachers and support staff work closely and relentlessly to meet our vision. They tirelessly support our young people and their families with additional needs every minute of every day to ensure our children have the best of everything. Every member of staff is passionate about our children and have all developed the knowledge they need through high quality training we provide in school, through the Trust and through leading external experts. This training enables staff with no experience to feel confident in all aspects of their role and our most experienced to become true experts in their field.

Our outstanding staff focus on developing our young people through quality interactions, building strong relationships and supporting positive communication, all within the vehicle of high-quality learning experiences in a dynamic, creative, enjoyable and safe environment.

Whilst our children are the heartbeat of the school, our staff are the driving force. They create the environment and ethos of the school through their dedicated and passionate approach. I hope when you read the information about this role and our school you are excited by the prospect of joining us, working with our amazing young people who will make you smile every day, and developing a career in which to flourish.

I would welcome the opportunity to meet with you and provide you with a tour of our school. If you would like to come and visit, please contact Nic Copeland, HR Officer (nic.copeland@severndaleacademy.co.uk).

I look forward to meeting with you and you joining our amazing team.

Brian Thomas
Principal

About our School

Severndale Academy was established in September 1995 following the reorganisation of provision for children with special educational needs in Shropshire. In September 2008, a large scale development was completed at the site on the Monkmoor Campus. In September 2011 a second provision based at Mary Webb School and Science College opened to cater for secondary aged pupils with moderate learning difficulties. In November 2014 our Futures provision in conjunction with Shrewsbury College providing work related learning for the students.

Our children are amazing and a pleasure to work with, we pride ourselves on the relationships at staff level but especially with our children and their families. Our staff are rewarded ever day knowing that they are making a difference to the young people's lives, their families and the community. Our young people are aged 2.5 to 25 and have a range of learning difficulties. These include moderate, severe, complex and profound learning difficulties, those with autism, complex medical conditions and physical and mobility difficulties.

Our curriculum drives how our school works and we also use a range of models to provide our children with active learning through motivating, exciting activities. We encourage children to make choices, solve problems, develop independence and most importantly, have fun!

To enable this high level of education and create an environment for our students that we are proud of we benefit from the most amazing staff. Every member of staff is valued for the role they have, no position is more important than another and it is recognised at all times that the staff need each other for the school to run effectively for the children. Our highly trained internal staffing is complemented by significant external specialist support such as Health professionals, speech and language therapist and physiotherapists.

Our school offers a truly rewarding career, roles with progression and high-level training. Our children and young people make working at Severndale satisfying and gratifying. To find out more about our school please visit our website: Severndale Academy

JOB DESCRIPTION – *Horticulture Tutor*

Severndale Specialist Academy Vision:

Our children and young people are aged 2 ½ to 19 and have a range of learning difficulties. These include moderate, severe, complex and profound learning difficulties, those with autism, complex medical conditions and physical and mobility difficulties. A number of our young people present behavioral difficulties arising from their condition; many have communication difficulties.

Purpose of the Post:

The main purpose of the post is to provide for the education and welfare of designated groups of pupils.

Personal skills required:

- Highly motivated flexible and able to use initiative
- Organised with good time-management skills
- Excellent communication skills
- Ability to work independently and as part of a team
- Positive and enthusiastic when faced with challenges

Duties and Responsibilities will include:

Student Assistance

- Provide support in lessons and identify causes / incident triggering pupil problems
- Assist pupils with the organisation and completion of homework tasks
- Enable pupils to develop skills and knowledge to help them progress
- Identify and adopt the most effective teaching approaches for pupils related to barriers to learning
- Organisation and supervision of pupils at lunchtime and break – be a presence in the year area.

Teaching Assistance

- Meet with teaching and support staff regarding individual or small groups of pupils
- Share good practice / offer support to Teaching Assistants on a regular basis
- Work with the class teacher to monitor and track student progress
- With support of the teacher, embed functional literacy, numeracy and ICT skills throughout the course content
- Support students who have been isolated from their teaching group – e.g. supervision, collection of work, providing guidance with the task, ensure completed work is returned to staff

Other duties

- Follow up pupil / staff concerns, making telephone and written contact with parents as appropriate
- Follow up safeguarding issues in line with school policy and practice
- Develop links with local agencies offering support and guidance
- Attend meetings with parents, carers and other professional

- Prepare information for, and co-ordinate the production of, individual pupil reports e.g. incident logs for re-admittance after exclusions; material for governors' meetings.

Reporting

- Line Manager: Assistant Principal and ultimately the Principal

Conditions of service:

To provide for the education and welfare of pupils in accordance with the requirements of the Conditions of Employment for school support staff.

Having due regard to the requirements of the National Curriculum, the schools aims and objectives, schemes of work, and to adhere to the policies and procedures adopted by the Trustees of the academy.

Benefits of the Post:

- The grade of the post is: Scale 6, from £14.17 per hour to £15.26 per hour
- The hours of work are: 20.00 hours per week, 47 weeks per year

The above job description does not define in detail all of the duties and responsibilities of the post in question. It may be necessary to re-evaluate areas of responsibility. After due consideration and discussion areas may be amended in consultation with the Principal.

PERSON SPECIFICATION – *Horticulture Tutor*

ATTRIBUTES	ESSENTIAL	DESIRABLE	HOW ASSESSED
Qualifications	• Willingness to undertake appropriate Continuous Professional Development	• Evidence of higher-level study / qualifications in Horticulture	A, I
Work experience and desired vocational training	• Knowledge and experience of Horticulture • Experience of working with young people with Special Educational Needs • Ability to motivate and inspire students with differing abilities and needs	• Experience of coordinating enterprise and community projects • An understanding of the strategies needed to help and support students with behavioural, personal and social development needs	A, I, R
Other relevant experience and/or interests	• Involvement in Horticulture delivery or production • Experience of delivering a range of Horticulture lessons • Good knowledge of school-based education	• Involvement in local, regional, or national developments in Horticulture	A, I
Job related personal skills	• Display initiative, be positive and friendly • Ability to engage constructively with and relate to wide range of young people and their families/carers • Display energy, enthusiasm and have excellent communication skills • Demonstrate high levels of safety awareness and risk management		A, I
Special Working Conditions	• Flexible approach to working environment • Ability to bring to the role, initiative, enthusiasm and commitment		A, I