Severndale
Specialist Academy

JOB DESCRIPTION

Cleaner / Housekeeper

Severndale Specialist Academy Vision:

Our children and young people are aged 2 ½ to 25 and have a range of learning difficulties. These include moderate, severe, complex, and profound learning difficulties, those with autism, complex medical conditions, and physical and mobility difficulties. A number of our young people present behavioural difficulties arising from their condition; many have communication difficulties.

Purpose of the Post

The purpose of this post is to provide a high quality cleaning service across the academy.

Personal Skills required:

- Organised with good time-management skills
- Excellent communication skills
- Ability to work independently and as part of a team
- Positive and enthusiastic when faced with challenges

Duties and Responsibilities will include:

- To clean targeted areas within the school to an extremely high standard
- Mopping, sweeping, emptying of bins, polishing, window cleaning and toilet area cleaning.
- To carry out 'Spring' cleans during holiday periods.
- You will be required to use machinery for which you will receive relevant training.
- You will be expected to attend relevant courses.

Safeguarding Children and Young People

The Learning Community Trust is committed to safeguarding and promoting the welfare of children and young people. All post holders working in regulated activity with children, are required to have an enhanced DBS check (including a check on the children's barred list).

Reporting to:

Site Services Team, Operations Manager, Strategic Business Manager and ultimately the Executive Principal

Benefits of the Post:

1. Salary Scale 1, Spinal Point 2 (£12.26 per hour)
2. 6 hours per day (9:00am – 3:00pm)
3. Term Time plus 5 PD days and 2 Deep Clean weeks
4. Continual Personal Development
5. Local Authority Pension Scheme

The above job description does not define in detail all of the duties and responsibilities of the post in question. It may be necessary to re-evaluate areas of responsibility. After due consideration and discussion areas may be amended in consultation with the Executive Principal.