We hope you enjoy your visit to Severndale Academy!

Staff understand me by communicating with me. (in a way that helps)

Mollie Age: 10

In school they protect us listen to us and respect us. by connor

"In school, they protect us, listen to us and respect us."
By Connor.

Severndale Specialist Academy
Monkmoor Campus, Woodcote Way, Monkmoor, Shrewsbury, Shropshire SY2 5SH
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Severndale Academy

Safeguarding Children & Young People

Guidance for Visitors

We are proud of the 'safeguarding culture' that we have at Severndale Specialist Academy. All staff are trained to know what to do if they suspect a child is at risk of harm. We also make it clear to students who they should talk to and what to do if they are having any problems.

Please support our safeguarding culture during your visit by reading, and then following, the information in this booklet.

I tell a trusted adult if someone is mean to me. by freddy

Learning Community Trust

Safeguarding Our Children and Young People

This document has been given to you to make sure that you understand what is expected of visitors to Severndale Specialist Academy.

Everyone in education shares an objective to help keep children and young people safe by contributing to:

- Providing a safe environment.
- Identifying young people who are suffering or likely to suffer significant harm.
- Taking appropriate action when necessary.

What might I be concerned about?

You might be concerned about information or signs that suggest a child is being neglected or experiencing physical or emotional harm. You may observe physical signs, notice changes in the child's behaviour or presentation, pick up signs of emotional stress or have a child disclose a concerning experience to you.

Harm to a child can be caused by:

- A parent/ carer.
- A family member/ friend.
- Another child.
- A stranger.
- A member of staff/ volunteer.

What should I do if a child discloses that she/he is being harmed?

1. Listen carefully to what is being said to you. Do not interrupt.
2. Reassure the pupil that it is not their fault. Stress that it was the right thing to tell.
3. Be calm, attentive and non-judgmental.
4. Do not promise to keep what is said a secret.
5. Ask non-leading questions, e.g. who, what, when, why and how?
6. Then follow the steps on the following page.

What must I do?

1. Share your concerns verbally with the Lead Designated Safeguarding Lead (Lead DSL) or Deputy DSL without delay. **All DSLs wear red lanyards.**
2. Make a written record (using the child's own words) on the yellow safeguarding form that is held on reception, sign and date it.
3. Pass the written record to the Lead DSL/ Deputy DSL without delay.

What should I do if the alleged abuse is a member of staff working with children?

If your concern is about a staff member, you should report this to Lucy Lee (Executive Principal). If, however, your concern is about the Executive Principal, you should report this to Louise Burns (Chair of the Local Governing Body). Contact details can be found below.

Severndale's 'Child Protection & Safeguarding Policy' is available on the school website:

https://severndaleacademy.co.uk/our-school/policies/

In line with this, regardless of the source of harm, you **MUST** report any safeguarding concerns.

Lousie Burns
Chair of Local Governing Body

louise.burns@lct.education

Michelle Hill
Vice Principal & Lead DSL

Ext: 3225

Lucy Lee
Executive Principal

Ext: 3284