What should I do if the alleged abuse is a member of staff working with young people?
If your concern is about a Severndale staff member, you should report this to Lucy Lee (Executive Principal) If, however, your concern is about the Executive Principal, you should report this to Louise Burns (Chair of the Local Governing Body). Contact details can be found below.

Severndale's 'Child Protection & Safeguarding Policy' is available on the school website:
https://severndaleacademy.co.uk/our-school/policies/

In line with this, regardless of the source of harm, you MUST report any concerns.

Lucy Lee
Executive Principal

Ext: 3284

Lousie Burns
Chair of Local Governing Body

louise.burns@lct.education

"In school, they protect us, listen to us and respect us."
By Connor.

Severndale Specialist Academy
Monkmoor Campus, Woodcote Way, Monkmoor, Shrewsbury, Shropshire SY2 5SH
Tel 01743 563333

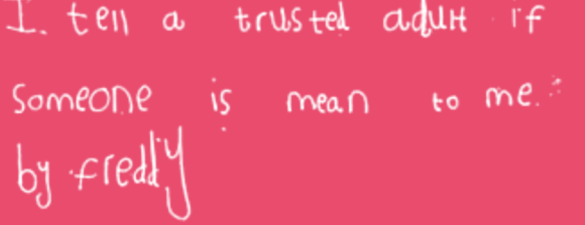
Severndale Academy

Safeguarding Children & Young People

Guidance for Visitors

We are proud of the 'safeguarding culture' that we have at Severndale Specialist Academy. All staff are trained to know what to do if they suspect a child is at risk of harm. We also make it clear to students who they should talk to and what to do if they are having any problems.

Please support our safeguarding culture during your visit by reading, and then following, the information in this booklet.



Learning Community Trust

Safeguarding Our Young People
This document has been given to you to make sure that you understand what is expected of visitors to the Futures site of Severndale Specialist Academy.

Everyone in education shares an objective to help keep young people safe by contributing to:
- Providing a safe environment.
- Identifying young people who are suffering or likely to suffer significant harm.
- Taking appropriate action when necessary

What might I be concerned about?
You might be concerned about information or signs that suggest a young person is being neglected or experiencing physical or emotional harm. You may observe physical signs, notice changes in the young persons behaviour or presentation, pick up signs of emotional stress or have a young person disclose a concerning experience to you.

Harm to a young person can be caused by:
- A parent/ carer.
- A family member/ friend.
- Another young person.
- A stranger.
- A member of staff/ volunteer.

What should I do if a young person discloses that she/he is being harmed?
1. Listen carefully to what is being said to you. Do not interrupt.
2. Reassure the pupil that it is not their fault. Stress that it was the right thing to tell someone.
3. Be calm, attentive and non-judgmental.
4. Do not promise to keep what is said a secret.
5. Ask non-leading questions, e.g. who, what, when, why and how?
6. Then follow the steps on the following page.

Where can I go in Mary Webb School?
All visiting staff should stay in the Mary Webb Centre. If you need to move around the school or corridors you must be accompanied by a Severndale @ Mary Webb member of staff.

What must I do?
1. Share your concerns verbally with the Lead Designated Safeguarding Lead (Lead DSL) or Deputy DSL without delay. **All DSLs wear red lanyards. At the Severndale @ Mary Webb centre this will be Sam Travis and Laurence Riley.**
2. Make a written record (using the child's own words) on the yellow form that is held in the Mary Webb Centre, sign and date it.
3. Pass the written record to the Lead DSL/ Deputy DSL without delay.

Deputy DSLs at Mary Webb:
Whilst at the Mary Webb Centre, if you have any concerns about the wellbeing of a young person or a young person discloses something to you, this should immediately be reported to a DSL on site. At Mary Webb we have two Severndale DSLs, Sam and Laurence.

Laurence Riley
Vice Principal & Deputy DSL

Ext: 3320

Sam Travis
Mary Webb Operational Lead

Ext: 3320

What if I'm worried about a Mary Webb mainstream student?
Most of the students on site at Mary Webb are not Severndale students and are in fact Mary Webb mainstream students. If you have any concerns related to a Mary Webb student, these must be reported to Sarah Pugh—Lead DSL. If you have concerns related to a Mary Webb member of staff, these should be reported to the Mary Webb Headteacher, Peter Lowe-Werrell.

Sarah Pugh
Lead DSL at Mary Webb Secondary School.

Ask for Sarah at reception

Peter Lowe-Werrell
Mary Webb School Headteacher

Ask for Peter at reception