Monkmoor Campus
Woodcote Way
Monkmoor Shrewsbury
SY2 5SH
Tel: 01743 563333
Principal: Lucy Lee

Severndale Specialist Academy

Enabling communication, independence and enjoyment of life.

VACANCY

Pupil Support Assistant

Who are we:

Severndale Specialist Academy is a multi-site Academy catering for children with special educational needs in Shropshire. Our children and young people can access Severndale Specialist Academy from Reception through to Sixth Form and have a range of learning difficulties.

What is the purpose of the role:

Our Personal Support Assistants are a key part of the support team at Severndale, enabling our learners' personal care needs to be met in a compassionate, hygienic and dignified way, so that they are clean, comfortable, happy and ready to learn in their classrooms. We want our learners to be as independent as possible, working to toilet train where their needs allow. Our PSAs are part of a team, who work together effectively to provide care across the academy, with each PSA usually allocated to a small number of classes, often working with a partner, managed by our Lead PSA.

The successful candidate will effectively support the personal care needs of pupils, with 20 hours worked from 10:00 to 14:00. Although we are currently recruiting aimed at Monkmoor campus, you may be expected to work at either Monkmoor (Shrewsbury) or Futures (Shrewsbury College, London Road) depending on the needs of learners.

As part of the Pupil Support Assistant role over lunchtimes you will assist pupils with play, welfare and feeding of an individual or small group of pupils. This will involve accessing training to support learners with different eating and drinking needs.

Skills required:

- Ability to build good relationships with children, staff and parents
- Excellent verbal communication
- Excellent listening skills
- Organisational skills
- Positive whilst working under pressure
- Ability to effectively use manual handling techniques including hoisting (when trained).

You should be an energetic, enthusiastic and committed professional who is flexible and reliable and able to work on your own initiative, with the ability to establish effective working relationships at all levels, particularly as a member of a team.You should have the relevant skills and personal qualities such as being dynamic and proactive to undertake the range of duties and the ability to work accurately and consistently.

What's included:

- Permanent Contract
- Salary - Scale 2 (SP 3-4): From £12.45 per hour (April 2025 pay award pending)
- Contract - 20 hours per week / 5 days per week, Term Time plus 5 PD days
- Access to the School Advisory Service & Bike to work scheme
- Continuing Professional Development
- Local Authority Pension Scheme

If you want to further your career in a fast-paced environment, then please complete the application form at www.severndaleacademy.co.uk and forward your information to our HR department at:

recruitment@severndaleacademy.co.uk

The Learning Community Trust is committed to safeguarding and promoting the welfare of children and young people. All post holders working in regulated activity with children, are required to have an enhanced DBS check (including a check on the children's barred list).

References will be required for all shortlisted candidates, prior to interview and these will be checked following the Learning Community Trust recruitment and selection process. In line with the Statutory Guidance Keeping Children Safe in Education an online check will also be undertaken for all shortlisted candidates prior to the interview. Shortlisted candidates will also be required to complete a criminal self-disclosure declaration, posts that involve working in regulated activity are exempt from the Rehabilitation of Offenders Act, please note it is a criminal offence for individuals on the barred list for children to apply for any post working with children.
For more information, please refer to The MOJ's guidance on the Rehabilitation of Offenders Act 1974 and the Exceptions Order 1975, for information about which convictions must be declared during job applications and related exceptions and further information about filtering offences can be found in the DBS filtering guide.
We are committed to equality and diversity and follow the Safer Recruitment practices as set out in the Statutory Guidance - Keeping Children Safe in Education.