# PERSON SPECIFICATION

Severndale Specialist Academy

## Duke of Edinburgh Award Officer

| ATTRIBUTES | ESSENTIAL | DESIRABLE | HOW ASSESSED |
|---|---|---|---|
| Qualifications | • Duke of Edinburgh Award Assessor qualification<br>• Recent and relevant experience of delivering expedition training to young people with Special Educational Needs<br>• BELA (Basic Expedition Leader Award) qualification or equivalent<br>• Current relevant First Aid qualification<br>• Willingness to undertake appropriate Continuous Professional Development | • Duke of Edinburgh Award Supervisor qualification | A, I |
| Work experience and desired vocational training | • Experience of working with young people with Special Educational Needs<br>• Ability to motivate and inspire students with differing abilities and needs | • An understanding of the strategies needed to help and support students with behavioural, personal and social development needs | A,I, R, |
| Other relevant experience and/or interests | • Good knowledge of school based education | | A, I |
| Job related personal skills | • Display initiative, be positive and friendly<br>• Ability to engage constructively with and relate to a wide range of young people and their families/carers<br>• Display energy and enthusiasm<br>• Possess excellent communication skills<br>• Be a team player<br>• Demonstrate high levels of safety awareness and risk management | | A, I |

# PERSON SPECIFICATION

Severndale Specialist Academy

## Duke of Edinburgh Award Officer

| | | | |
|---|---|---|---|
| Special Working Conditions | • Flexible approach to working environment<br>• Appropriate fitness levels to cope with mixed terrain, distance and weather conditions<br>• Ability to bring to the role, initiative, enthusiasm and commitment<br>• No Smoking Policy | | A, I |

Method of Assessment: (A) application form, (I) interview, (R) references