Learning Community Trust

Midday Care Assistant

ROLE INFORMATION PACK

Department	Across all departments
Place of Work	Severndale Academy (Monkmoor)
Application deadline	Monday 15th June at 9am
Potential interview date	TBA
Enquiries to	recruitment.severndale@lct.education
Applications to	recruitment.severndale@lct.education

Introduction and welcome

Thank you for your interest in the Midday Care Assistant role at the Learning Community Trust, based at Severndale Academy.

This is an exciting time to join our local, community-focused trust. The trust recognises the importance of enabling communication, independence, and enjoyment for life of all our pupils. This role is a vital part of our journey to develop, improve and support our education services across the trust. As a key position, this role will support the personal needs of the pupils throughout the day, including assisting with their personal welfare and the feeding of pupils across the academy.

The role will work closely with, and be line managed by……. who will support and work with Midday Care assistants to… On a day-to-day basis, the role will work closely with the academy's leadership team to ensure the care is meeting their needs for our core business of educating young people.

It is vital that the potential candidate has a can-do attitude and is committed to their own personal development in an ever-changing landscape of education.

I am confident that the successful candidate will find tremendous support within the Learning Community Trust, where collaboration, innovation and continuous improvement are fundamental principles – ensuring that we offer the best service and experience to our young people in Telford and Shropshire.

Best wishes,
Lucy Lee
Executive Principal

About the trust

The Learning Community Trust is a multi-academy trust which spans education for children and young people from the age of 2 years old through to 16 years old, and up to 25 years old in our specialist settings. We have an excellent reputation both regionally and nationally and are proud to place our young people, staff and families at the heart of everything we do. We want our young people to thrive, enjoy school, and understand the importance of respect for others.

The Learning Community Trust exists because we have a commitment and passion for providing great academies for our communities. We acknowledge and celebrate the distinctness and individuality of each academy's community; we celebrate equality, diversity, inclusivity and individuality because we believe that we have far more in common than that which divides us.

The trust academies span across the education sector, with primaries, secondaries, and specialist academies. This means we are responsible for thousands of young people and staff across our campuses; we take that responsibility very seriously. Each academy is individual and has its own distinctive ethos. However, we all share the same Learning Community Trust value, to support all our young people to ensure that – regardless of their background or starting point – they can achieve exceptional educational outcomes.

Our absolute focus is to provide the highest quality of education and pastoral care in our academies, developing compassionate, caring, humble and inspirational young people who can thrive within an ever-changing global community.

Staff members across our trust benefit from a broad spectrum of training opportunities, including nationally recognised development programs, all tailored to support the specific needs of our academies and their personnel. Whether you are beginning your journey in education or are an experienced leader, we are here to ensure you reach your fullest potential.

Our Mission

Delivering an inclusive, compelling and transformative education that empowers young people, both in the classroom and beyond, preparing them for the rapidly changing world ahead.

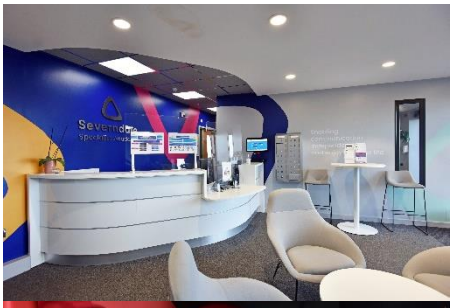
Our Vision

Developing compassionate, resilient and inspirational young people who can thrive within an ever-changing global community.

Our Values

A trust with heart	Successful young people	Never leave a child behind	Learning for all
Thriving community	Respect for all	Together we are stronger	Coping with the challenges of life

About Severndale Academy



Severndale Academy is a large special school which is part of the Learning Community Trust, a multi-academy trust working across Shropshire and Telford.

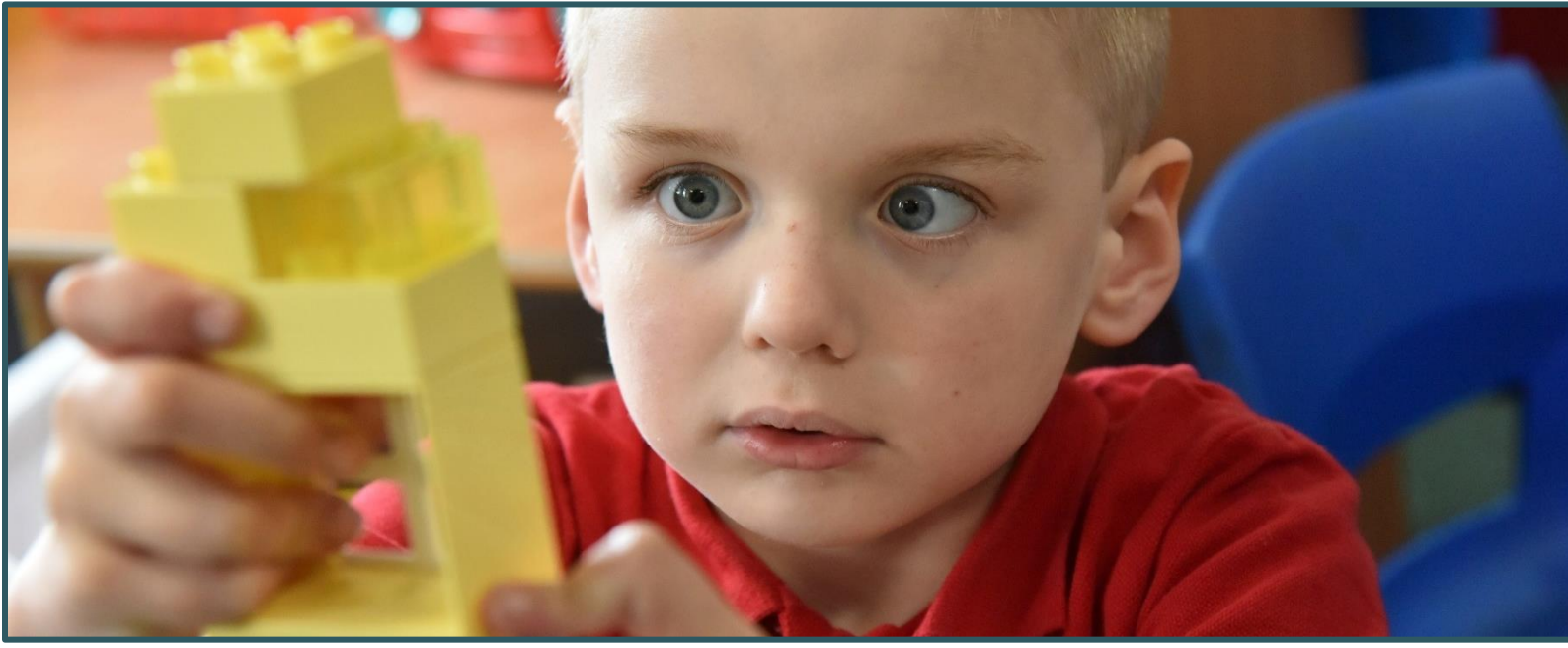
Our provision is split across three sites, including our main Monkmoor site, our satellite provision working within the Mary Webb mainstream secondary school and also our 16-25 provision based at Shrewsbury College called Futures. Please take some time to look through the various parts of the website for more information.

Our children and young people are aged 2.5 to 25 and have a range of learning difficulties. These include moderate, severe, complex and profound learning difficulties, those with autism, complex medical conditions and physical and mobility difficulties. A number of our young people present behavioural difficulties arising from their condition; many have communication difficulties.

Our curriculum after the Foundation Stage (EYFS to Year 2) is arranged into Pathways 1, 2 and 3 to enable us to further tailor the curriculum to the strengths and needs of our learners. Please see our Curriculum page for further information.

Our vision is to ensure that the needs of all of our young people are 'truly met' and that we ensure pupils leave Severndale being as independent as they can be and are also ready to access 'life beyond the school'. We focus on developing quality interactions, relationships and supporting positive communication, as well as providing high-quality learning experiences in a dynamic, creative, enjoyable and safe environment.

In essence... enabling communication, independence, and enjoyment for life.



Midday Care Assistant

ROLE PROFILE

Overview

While working under the instruction of the teaching staff and nominated teaching assistants, a Midday Care Assistant will support the personal needs of pupils through play, assisting with their personal welfare and feeding of an individual or small group of pupils. The Midday Care Assistant will work alongside and nurture a good relationship with teachers and teaching assistants, to identify and support the specific needs of the pupils. Communication and people skills, as well as being flexible and dependable is required for this post, to meet the needs of the children.

The Midday Care Assistant will be responsible for:

- Participate in play activities, whilst pupils are in recreation time
- To feed pupils following plans and procedures where necessary
- To provide intimate care for children under the direction of classroom staff
- To be flexible and understanding within the working environment
- Attend to pupils' personal needs including physical, hygiene and welfare matters
- Supervise and support pupils ensuring their safety
- Establish constructive relationships with pupils and interact with them according to individual needs
- Promote the inclusion and acceptance of all pupils
- Encourage pupils to interact with others, and engage in activities
- Encourage pupils to act independently as appropriate
- Be aware of pupil problems / progress / achievements, and report to the teacher as agreed

- Be aware of and comply with all policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person
- Contribute to the overall ethos, work and aims of the academy
- Participate in training and other learning activities and performance development as required
- Responsible to the Class Teacher, Department Lead, Assistant Principal and ultimately the Principal

Person specification

QUALIFICATIONS AND EXPERIENCE

- Standard Level of Education
- First Aid Qualification (Desirable)
- Experience providing support with play, welfare and feeding of pupils and students.
- Experience with working in an educational setting or other relevant environment. (desirable)
- Manual Handling qualification or experience. (desirable)
- Experience of working with vulnerable children and adults
- Experience of feeding pupils by following plans and procedures (desirable)

SKILLS AND KNOWLEDGE

- Effective communication skills
- Ability to related to children, staff and parents.
- Ability to priorities
- Ability to work as part of a team
- Ability to work in an organised manner.
- Ability to relate well to young people and adults.
- Ability to build relationships.
- Ability to work under pressure and meet deadlines
- Self-motivated, enthusiastic, and reflective
- Flexible and dependable.
- Willingness to attend training/staff meetings.

Important

The Learning Community Trust is committed to safeguarding and promoting the welfare of Children and young people. All post holders are subject to an enhanced DBS check (including a check on the children's barred list) for the successful applicant. References will be checked following the Learning Community Trust recruitment and selection process. We are committed to equality and diversity and follow the Safer Recruitment practices as set out in the Statutory Guidance - Keeping Children Safe in Education.

For more information regarding our schools commitment to safeguarding, please see our website for our school policies - https://severndaleacademy.co.uk/our-school/policies/

Role details

Department	Pupil Support
Place of work	Severndale Academy
Reporting to	Lead Pupil Support Assistant
Tenure	Permanent, Term Time Only
Hours	10 hours per week. 11.30am - 1.30pm
Salary	£5,530 (LCT Scale 1)