

## In School

## Out of School

If a child is at immediate risk of harm report to a DSL directly. It must be recorded on My Concern (Tick the urgent box)

All other concerns please refer to the Class Teacher/Department Lead and report on My Concern

# What to do if you have a Safeguarding concern about a child/young person/vulnerable adult?

If school is closed or if you need direct support: call social care First Point of Contact (FPoC) 0345 6789021

Or contact NSPCC: 0808 800 5000 or the police 101/ 999

- If you are a member of the staff team, please refer to your department lead/co-ordinator (They are all DSLs ).
- If you are a parent/carer or visitor, please speak to any member of staff and they will help you find a DSL to talk to about your concern.
  - Severndale satellite centres work closely with our partners and have on-site deputy DSLs to support Futures/ Shrewsbury College and Severndale/ Mary Webb Secondary School.

EYFS  
Monkmoor site  
**Daniel Ryng**

6<sup>th</sup> Form  
Monkmoor site  
**Joe Leppington**

Futures  
Shrewsbury College site  
**Sarah Carline**

Severndale@MaryWebb  
Mary Webb School site  
**Sam Travis**

Assistant Principal / Pre-Formal  
**Jessica Mabbott**

Assistant Principal /Semi-Formal  
**Gareth Smith**

Assistant Principal / Formal  
**Laurence Riley**

Vice Principal & Co-Lead DSL  
**Michelle Hill**

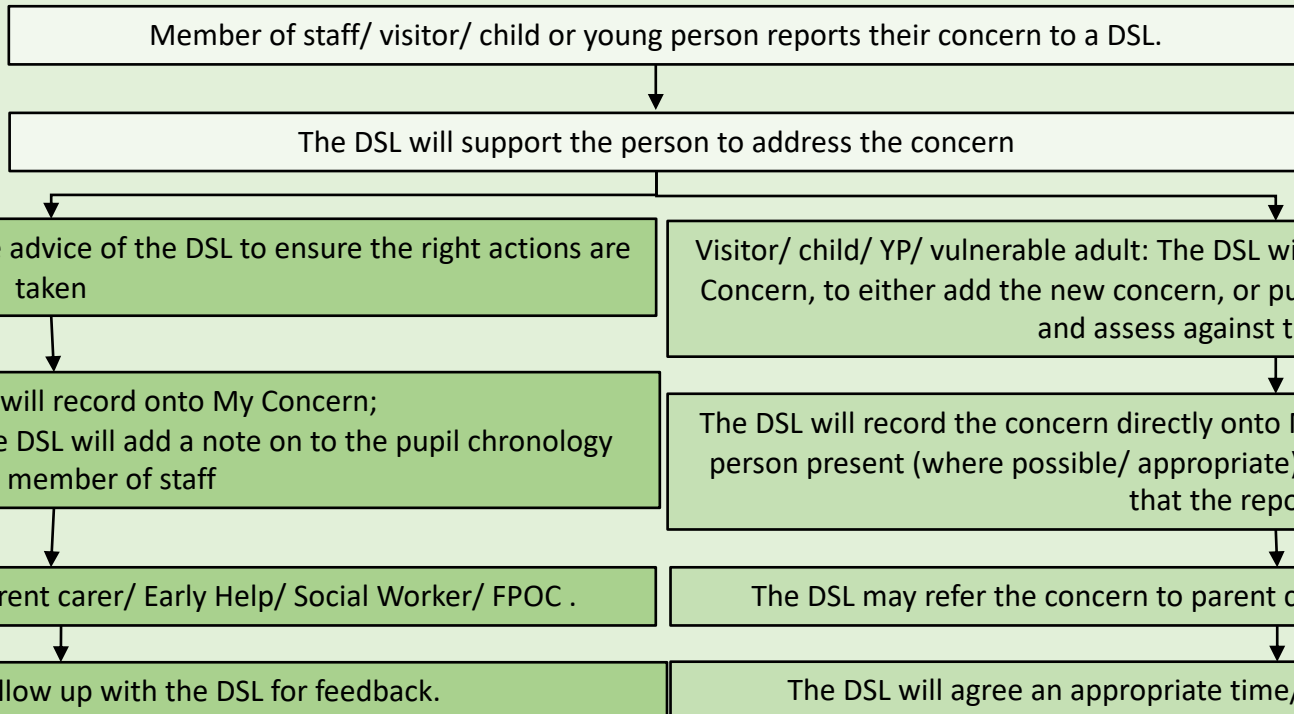
Vice Principal  
**Patrick Jones**

Vice Principal & Co-Lead DSL  
**Lorna Matley**

Lead DSL Supervisor/ Principal  
**Brian Thomas**

Local Governing Body

# Process for reporting a safeguarding concern:



- If the allocated department based deputy DSL is unavailable, please report the concern to any DSL for support as soon as possible. If DSLs are not available/ school is closed/ concern is urgent and in need of immediate support please report the concern to FPOC (0345 6789021)/ NSPCC (0808 800 5000)/ police (101/ 999).
- Any concerns about an adult in a position of trust (a member of staff), or unresolved concerns, must be taken to the Principal (via a DSL if the Principal is unavailable).

	<b>Co-Lead DSL</b> Michelle Hill Vice Principal Ext: 3227		<b>DSL</b> Daniel Ryng EYFS Dept. Ext: 3257		<b>DSL</b> Jessica Mabbott Assistant Principal Pre-Formal Dept. Ext: 3260		<b>DSL</b> Gareth Smith Assistant Principal Semi-Formal Dept. Ext: 3262		<b>DSL</b> Joe Leppington 6 <sup>th</sup> Form Dept. Ext: 3257		<b>DSL</b> Sarah Carline Futures Dept. Ext: 3337 or 3340		<b>DSL</b> Emily Ford PHSE Lead Ext: 3210
	<b>Co-Lead DSL</b> Lorna Matley Vice Principal Ext: 3227		<b>DSL</b> Laurence Riley Assistant Principal Formal Dept. Ext: 3259		<b>DSL</b> Richard Healey ICT Lead Ext: 3264		<b>DSL</b> Patrick Jones Vice Principal Ext: 3258		<b>Lead DSL Supervisor</b> Brian Thomas Principal Ext: 3284		<b>DSL</b> Hannah Byrnes Peer on Peer Ext: 3241		<b>DSL</b> Sam Travis Severndale @ Mary Webb Dept. Ext: 3324